

# **Constitution for the Cheshire Athletics Network**

## **1. Name**

The organisation shall be called the Cheshire Athletics Network

## **2. Objectives**

- To oversee and implement the proposals / projects set out in the Network submission to England Athletics.
- To provide a forum for Cheshire Athletics Clubs to share ideas, best practice and initiatives to improve the participation and performance of athletes in Cheshire.

## **3. Membership**

- Membership of the Network will be made up of:
  - Crewe and Nantwich Athletic Club
  - Macclesfield Harriers
  - South Cheshire Harriers
  - Spectrum Striders Running Club
  - Vale Royal Athletic Club
  - Warrington Athletic Club
  - West Cheshire Athletic Club
  - any other organisation that the Network may decide to invite at a future date.
- New members to the Network will be considered at each 12 month review meeting.
- Member organisations can resign or withdraw from the Network via a formal request from the Club Chairman or Secretary.

## **4. Management**

Management of the Network will be vested in the Network Action Group comprising of up to two representatives from each member organisation. It is anticipated that there will be consistent representation on the Group, although it will be at individual organisations discretion as to who they send to each meeting.

## **5. Meetings**

- The Group will agree a schedule of meetings for the year that will be kept under regular review.
- The timing and location of meetings will be determined by the Group.
- Notes of each meeting will be produced and distributed to all member organisations

## **6. Network Action Group Rules**

- The Group will meet at least three times each year or more frequently if they consider it to be necessary.
- The Group will elect a Chair for each meeting or for no longer than one year.
- Each member organisation will have up to two representatives on the Group who will be expected to have the authority to represent the views and take decisions on behalf of their respective organisations.
- Each member organisation will be allowed one vote for each representative at the meeting and there will be no casting vote vested in the Chair. Decisions will be taken on the basis of a simple majority.

- The Group will have discretion to allow others to attend meetings as they see appropriate and necessary, but such individuals will not have a vote.
- At least four member organisations must be present for any meeting to be quorate.
- A special meeting of the Network will be convened if it is requested by at least two member organisations.

## **7. Operational Procedures**

- Withdrawal of funding from England Athletics does not automatically mean dissolution of the Network.
- Any resources employed by The Network will be dependant on continued funding from England Athletics.
- Any work carried out for the Network will be done either on a voluntary basis or will be paid for on receipt of an appropriate invoice from the individual / organisation concerned
- The Group will retain responsibility for all financial decisions and authorisation of expenditure.
- A Network Plan will be developed for the following year

## **8. Finance**

The Network Action Group will be responsible and accountable to England Athletics for the proper utilisation of the funds allocated to the Network. This will be delivered in the following ways:

- Production of regular financial reports as required by England Athletics available to each of the Group members.
- Establishment of project budgets for the component parts of the Networks action plan
- Opening a dedicated bank account for Network activity either directly, or through a host organisation.
- Releasing funds on behalf of the Network for expenditure approved by a majority of the Group.

## **9. Changes to Constitution**

Any changes to this constitution must be agreed at a meeting of the Group where all constituent organisations are present.

## **10. Dissolution**

In the event of the dissolution of the Network, any remaining assets will be transferred to England Athletics or any subsequent governing body for athletics in England.

Signed on behalf of:

Crewe and Nantwich Athletic Club

Macclesfield Harriers

South Cheshire Harriers

Spectrum Striders Running Club

Vale Royal Athletic Club

Warrington Athletic Club

West Cheshire Athletic Club

Dated .....