



Cheshire Network Action Group Meeting No 10 29/09/10

Present:

Andy Garnett (Spectrum Striders RC), Bob Lynch (Macclesfield Harriers), Dave Copsey (Vale Royal AC), Mike Cutler (South Cheshire Harriers), Vicky Huyton (Cheshire & Merseyside Network Coordinator), Sarah Friday (England Athletics)

Apologies:

Alan Parsons (Vale Royal AC), Dennis Wall (West Cheshire), Adrian Timmins (Warrington AC), Steve Matthews (Crewe & Nantwich), Dave Spencer (Warrington AC), Martin Stirna (South Cheshire Harriers), Eddie Gore (West Cheshire).

Action Review:

Action 7.3—Each host club (Macclesfield, Warrington AC, Vale Royal, West Cheshire and Crewe and Nantwich) is to confirm commitment, identify potential dates, and particularly identify any short falls in skills or officials that the Coordinator will need to seek from other network clubs, or the EA. This action is now closed. West Cheshire have offered to host the 2nd event on 20th November. Further events are not yet planned.

Actions 8.1, 8.2, 8.3, 8.4 are all complete.

Action 8.5 – VH to make a proposal for organising local, cost-effective coaching, CRB or first-aid courses – ongoing.

Merseyside have allocated some funding to coaching. A first aid/ Mentoring course could cost ~£500. It was agreed that a 'First response' course for lots of members is better than a fully accredited course for a few. It may be sensible to incorporate such training into a future Development day.

Network Structure:

- Vicky showed a diagram of the Merseyside Network organisation. It was agreed that we need to move to more formal roles, but treasurer and secretary roles are not necessary yet. The Volunteer Network Coordinator role (Andy's) is to be re-titled Chairperson.
- More professional meetings may attract clubs to attend. It was agreed to try a room at Moss Farm Northwich for the next meeting, and we may try other locations around the County.
- It was agreed that each meeting should major on a 'theme' from the submission (e.g. How to market the network, Induction, Club strategy/ business planning, linking with schools)
- We need to publicize ourselves more to attract more members, and where possible share ideas and events with Merseyside. The Cheshire Clubs Handbook, last published in 2001 would be useful in an appropriate form. Current Club information has been collated by Mike Lamb for the County which could be the basis of an updated handbook.

Action 10.1 – Vicky to contact Mike Lamb and if acceptable to CCAA, work with him to develop a handbook for printing or downloading.

Budget and Work Plan:

Vicky has reconciled our commitments against the budget plan in the network plan. £5885.25 is available to spend to the end of March against the identified activities. Vicky has produced a draft forecast and budget against allocated items. The priority is identified in the submission. Sarah reminded us that any unspent funds will be returned to EA at the end of the year.

Action 10.2 – All to review Vicky's forecast spend proposal (VH to send out electronic copy) by 8/10/10.

The process of agreeing spends + paying expenses was discussed. Approval will be by one member and Vicky.

Action 10.3 – Vicky to produce a draft network expenses form compatible with CWSP procedures.

Camera

It was agreed that a camera should be purchased for the network for events and technical support. Discount is available for Casio cameras from EA. A balance needs to be made between compact convenience and facilities. Reports and photographs can then be made available to all network clubs as well as EA.

Action 10.4 – Vicky to review cameras and make a proposal (Max £175 inc VAT)

Parlauf Event 22nd September

A fantastic inaugural event with over 40 athletes attending. Many thanks to Alan Parsons for his personal effort and Vale Royal for hosting. It was a huge success and must be repeated. Vicky has drafted a report and included comments from others.

Action 10.5 – Vicky to distribute report to all Clubs for newsletters and website, CCAA, EA + others.

Development Day - Macclesfield 9th October 2010

All arrangements are confirmed by Macclesfield. About 10 PV and hammer athletes have responded which is great – but Bob has had no ideas of final numbers. Approximately 40 were planned for.

Action 10.6 – All clubs to promote event internally for promoting the network and distribute it for comment.

AOB

- **Club and Network Conference – A long term vision for Clubs:** There are three venues: Solihull, Guildford and Leeds (13th Nov). Clubs and networks are encouraged to send delegates. Have we any volunteers? A poster has been circulated.

Next meeting to be 7.00pm Wednesday 10th November 2010 at Moss Farm, Moss Lane Northwich, CW8 4BG.

Andy Garnett 30/09/10